

be given to any newly elected Financial Secretary. ~~He or she~~ They may also be sent to a course to learn how to use this software.

~~(bb) All finances shall be reviewed periodically and any changes are subject to the amendment procedure outlined in Article 23 of these Bylaws.~~

(ff) The Local Union will hold 3 Credit Cards with a maximum limit of \$10,000.00 each. The cards will be assigned at the discretion of the local Executive and which are to be used only for legitimate Union Business. Use of these Credit Cards will be governed by the Credit Cards User Agreements as signed by the Authorized users.

BYLAW 15 – ATTENDANCE RULES

(a) The elected Executive Officers are expected to attend all General Membership Meetings unless officially excused for cause by the Local Union Executive Board. When Executive Officers do not attend at least 2 out of 3 General Membership Meetings and 2 out of 3 Executive Meetings, ~~they will first be served a notice of expectation (Warning Letter) for the first incident~~, and then they may be removed from their respected office or position by vote of the Local Union Executive Board ~~for a second incident~~. Removal from office under these regulations shall render the offender ineligible to run for any elected position for the remainder of the term of office from which ~~they were~~ so removed, except as a delegate to the Unifor Constitutional Convention.

~~(b) Local Unit Chairs as a full time elected position shall be required to attend all General Membership Meetings unless officially excused for cause by the Local Union Executive Board. When Local Unit Chairs do not attend at least 2 out of 3 General Membership Meetings and 2 out of 3 consecutive meetings other than membership meetings expected of their respective office or position, they shall be removed from their respected office or position by vote of the Local Union Executive Board. Removal from office under these regulations shall render the offender ineligible to run for any elected position for the remainder of the term of office from which they were so removed, except as a delegate to the Unifor Constitutional Convention.~~

BYLAW 20 – GENERAL

(a) All Local Union Officers, Committees, Stewards and other members handling funds or other property of the Local Union shall, at the completion of their duties, turn over all papers, documents, funds, ~~emails, email passwords and data included therein~~, and/or Local Union property to the properly constituted Local Union Officers.